

Royal Byng Education Group, Inc.
DBA: Royal Byng College

4315

Name of Institution

Institution Number

Language Proficiency Policy

April 18, 2024

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Name of Policy

Effective Date

Revision Date

Instruction at **Royal Byng College** is conducted in English. Students whose first language is not the language of instruction are required to undergo a Language Proficiency Assessment prior to enrolment in order to ensure they have the language abilities necessary to successfully complete the program of their choice. Language proficiency requirements are admission requirements and may not be waived by either the institution or the student. The following are the English language proficiency levels required for admission to **Royal Byng College** programs:

For English as a Second Language (ESL):

Royal Byng College Level	ALTE	CEF	Cambridge	TOEIC	IELTS	TOEFL ITP	TOEFL iBT	CLB
1 (Starter)	Ø	Ø	Ø	0 – 125	0 – 1	Ø	0 – 160	0 – 8
2 (Elementary)	Ø	A1	KET	255	2.0	0 – 23	350	20
3 (Pre-Intermediate)	1	A2	PET	405	4.0	24 – 43	440	41
4 (Intermediate 1)	3	B1	FCE	525	5.0	36 – 41	510	61
5 (Intermediate 2)	3	B2	FCE	625	6.0	50 – 57	550	84
6 (Advanced 1)	4	C1	CAE	725	6.5	58 – 64	590	90
7 (Advanced 2)	4	C2	CPE - B	875	7.5	80 – 90	615	105

The above table shows the seven levels of the Royal Byng College ESL course offerings and the certificates/exam scores necessary to gain entrance to each level.

For the Royal Byng College TESOL 120 Advanced Program:

A. One of the following English proficiency standards must be met:

1. IELTS: 6.5 overall with a minimum score of 6.0 in each skill area
 2. Royal Byng College English Proficiency Exam: Level 5 (Upper Intermediate)
 3. Graduation from a high school in Canada with a grade of at least 70% in English 12
 4. Completion of an undergraduate degree from an English-speaking university
- Exam scores presented as proof of English proficiency must have been earned no more than one calendar year before application to the TESOL program
 - Original documents must be provided as proof of graduation or English proficiency.

Procedure:

- A student applying for admission to a program must present transcripts and/or an exam score showing that they have met the admission requirements.
- The exam result documents must be original documents. Copies and scans are not acceptable. A direct digital notification of an exam score from the exam provider (such as ETS) is also acceptable.
- Transcripts must be original documents and must be submitted in an envelope with the issuing institution's seal.
- After receiving the appropriate documents or notification of score, the **Office Administrator** will inform the **Academic Director** of whether the student has met the English Proficiency requirement for their intended program and arrange a meeting with the student.
- The **Academic Director** will meet with the student, review the documents received and inform the student whether they can be admitted to their intended program and, if not, what must be improved or rectified regarding their English proficiency or proof thereof.
- If the English Proficiency Requirements have been met, the **Academic Director** will proceed with enrollment of the student as per the **Royal Byng College Admission Policy**.